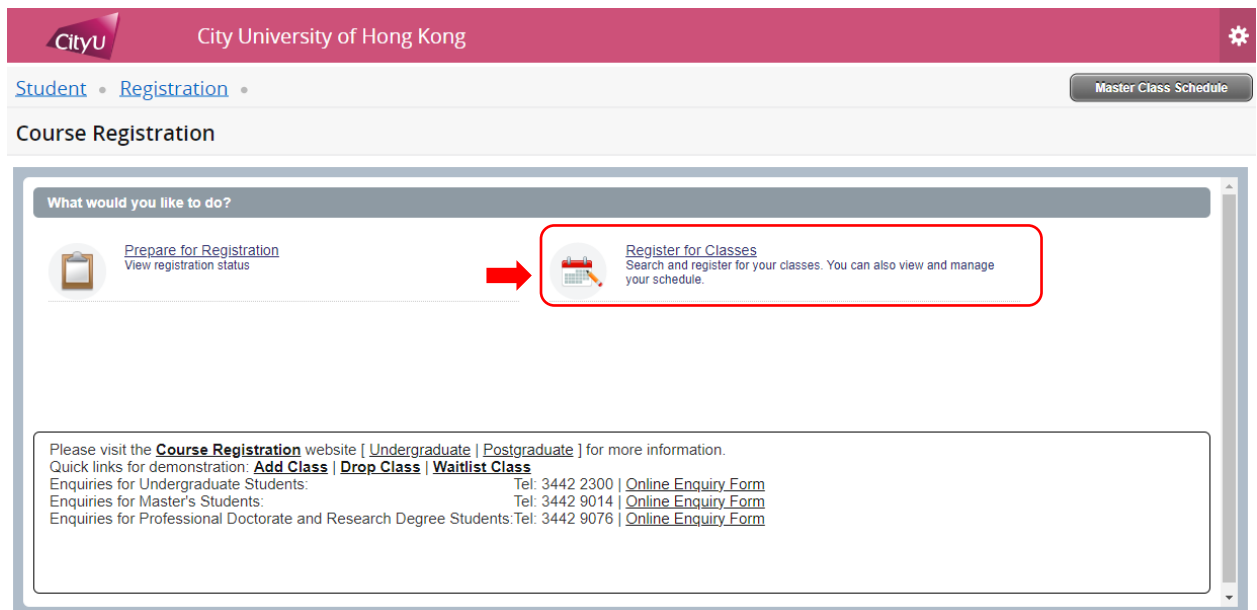
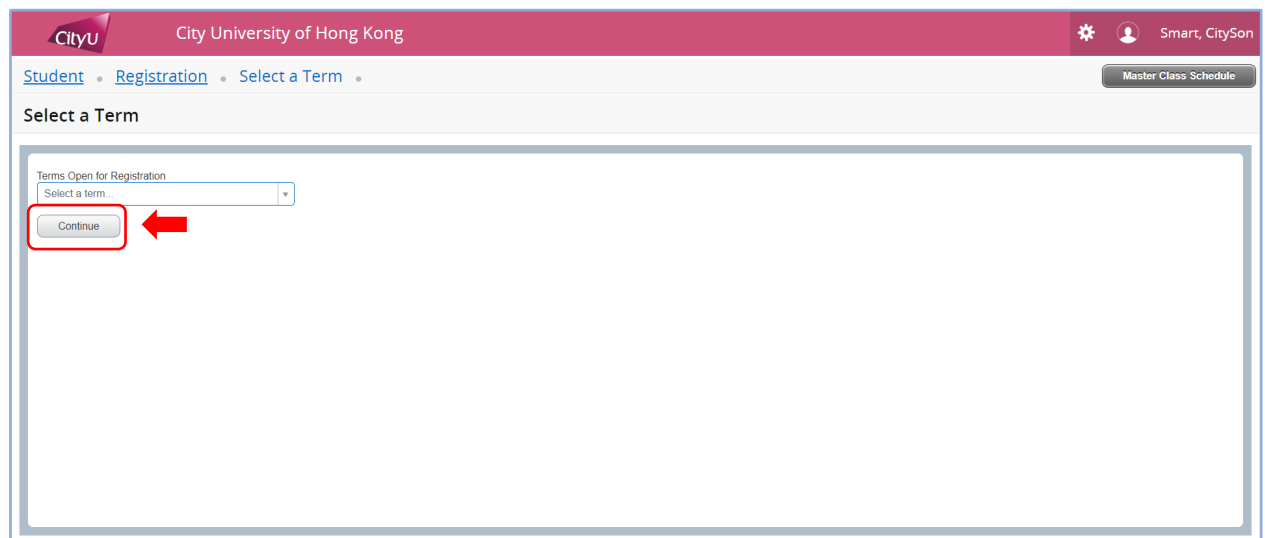


Drop Course

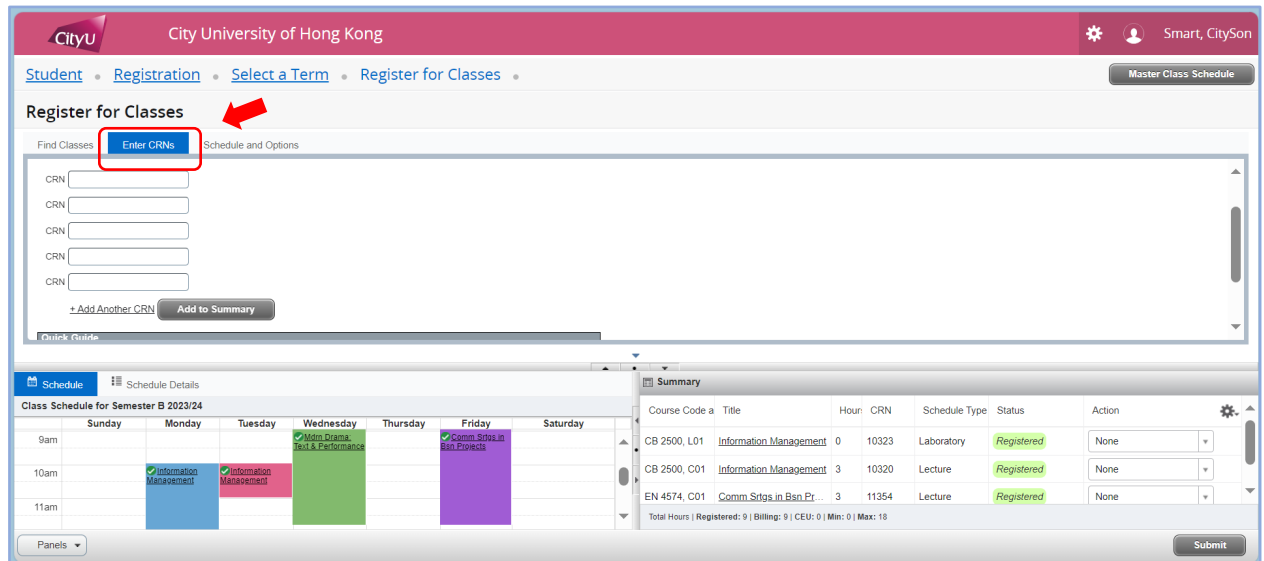
1. Login AIMS [Course Registration > Web Add/Drop].
2. Select "Register for Classes".



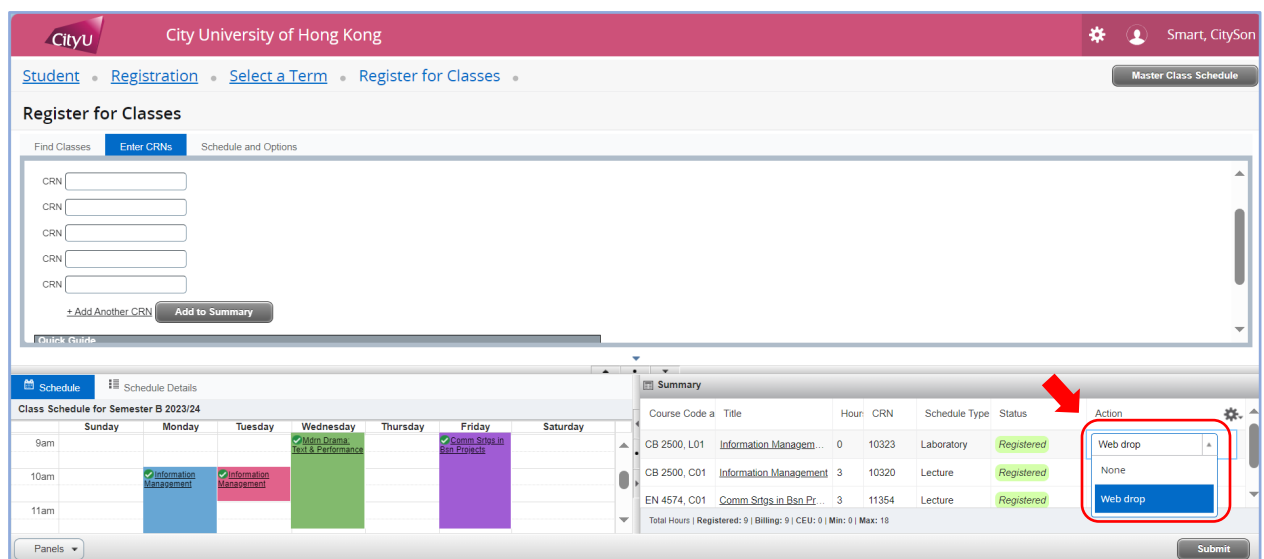
3. Pick the appropriate term, and click "Continue".



4. Go to "Enter CRNs" tab.



5. Choose "Web drop" from the "Action" drop-down menu in the "Summary" panel. To drop a course with multiple components, all its course sections must be dropped simultaneously.



- Press "Submit" at the bottom right corner to complete the request. Make sure the status changed to "Deleted" and "Save Successful" before leaving the page.

The screenshot displays the City University of Hong Kong registration system. At the top, the navigation bar includes the CityU logo, the university name, and user information (Smart, CitySon). The breadcrumb trail shows: Student > Registration > Select a Term > Register for Classes. A green notification box at the top right states "Save Successful".

The main section is titled "Register for Classes" and contains a form for "Enter CRNs". It includes four input fields for CRNs, an "Add to Summary" button, and a "Quick Guide" section with instructions: "1. Preparation For class information and CRN(s), click on 'Master Class Schedule' located at the top right corner." and "2. Add Class Input CRN(s), click on '+Add another CRN' for more, and then select 'Add to Summary'".

Below the form is a "Class Schedule for Semester B 2023/24" table. The table has columns for days of the week (Sunday to Saturday) and rows for time slots (9am, 10am, 11am). The 9am slot on Wednesday is highlighted green with a checkmark and labeled "Main Drama Text & Performance". The 9am slot on Friday is highlighted purple with a checkmark and labeled "Comm Sess. II and Projects".

To the right of the schedule is a "Summary" table with columns: Course Code a, Title, Hour, CRN, Schedule Type, Status, and Action. The table lists three courses:

Course Code a	Title	Hour	CRN	Schedule Type	Status	Action
CB 2500, L01	Information Management	0	10323	Laboratory	Deleted	None
CB 2500, C01	Information Management	0	10320	Lecture	Deleted	None
EN AE74, C01	Comm. Sess. in. Bus. Dr.	2	11564	Lecture	Deleted	None

At the bottom right, there is a "Submit" button highlighted with a red box and a red arrow pointing to it. A blue arrow points from the breadcrumb trail to the "Save Successful" message.